

## Applicant/Participant and Live-in Aide Certification

### Approval of Live-in Aide

- Upon receipt of a *Request to Add Live-in Aide*, Home Forward will review your request for eligibility.
- Home Forward will not approve a particular person as a live-in aide, and may withdraw such approval if:
  1. The person commits fraud, bribery or any other corrupt or criminal act in the connection with any federal housing program;
  2. The person commits drug-related criminal activity or violent criminal activity; or
  3. The person currently owes rent or other amounts to Home Forward or to another Public Housing Authority in connection with Section 8 or public housing assistance under the 1937 Housing Act.
- The live-in aide must abide by the Housing Choice Voucher program's applicable program rules.

### Shelter Plus Care Voucher and Live-in Aide

- A live-in aide is a member of the household, not the family, and the income of the live-in aide is not considered in the family income calculations.
- Relatives may be approved as live-in aides if they meet the criteria defining a live-in aide (see below).
- Relatives who serve as a live-in aide are not considered a family member and are not considered a remaining member of the tenant family if the person receiving care from the live-in aide vacates the unit.
- If the person receiving care vacates the household for any reason, the voucher will not be transferred to the live-in aide, even if the live-in aide is a relative, and the live-in aide may have to move out of the unit.
- If the person receiving care is the only household member, and that person permanently vacates the unit for any reason, the rent assistance will end the day the person receiving care vacates the unit.

## Certification

***I/we certify the requested live-in aide meets the following criteria:***

- 1) The live-in aide is determined to be essential to the care and well-being of the person(s)
- 2) The live-in aide is not obligated for the support of the person(s)
- 3) The live-in aide would not be living in the unit except to provide the necessary supportive services

***I/we have read and understand this Applicant/Participant and Live-in Aide Certification and agree to comply with the terms of the certification and the applicable program rules.***

***Warning: Section 1001 of Title 18 of the US Code makes it a criminal offense to make any willful false statements or misrepresentations to any Department or Agency of the United States as to any matter within its jurisdiction, punishable by fine not to exceed \$10,000 and/or imprisonment of not more than 5 years.***  
*I/we certify the information provided is true and accurate.*

Head of Household Signature:

Date:

Live-in Aide Signature:

Date:

RA Specialist Name:

Tcode: