



# SHELTER PLUS CARE ADD A CHILD

**You must report the change in your household within 10 working days of the birth, adoption, or court awarded custody of a child.**

**HOH Name:**

**HOH SSN:**

**Name of Child:**

**Child's SSN:**

**Date of Birth:**

**Gender:\***  Male  Female **Is this addition temporary?**  Yes  No If yes, please explain below:

**Race:\*** (check up to two)

- |                                                                                  |                                                                 |
|----------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> American Indian/Alaskan Native                          | <input type="checkbox"/> Asian                                  |
| <input type="checkbox"/> Black/African American                                  | <input type="checkbox"/> Native Hawaiian/Other Pacific Islander |
| <input type="checkbox"/> White                                                   | <input type="checkbox"/> American Indian/Alaskan Native & White |
| <input type="checkbox"/> American Indian/Alaskan Native & Black/African American | <input type="checkbox"/> Other Multi-Racial                     |

**Ethnicity:\***  Hispanic/Latino  Non-Hispanic/Non-Latino

\*This information will be used for statistical purposes only and will not affect program eligibility.

**Relation to Head of Household:**

**Do you have**  full custody  shared custody? **Is the child a Foster child?**  Yes  No

Is there any **additional income** in the household (TANF, SSI, Child Support, etc) as a result of this addition?

Yes  No If yes, please explain: \_\_\_\_\_

Do you pay for **childcare** for this child?  Yes  No

If so, does this expense permit you to work, seek work, and/or go to school?  Yes  No

**Attach copies of the child's:**

- Birth certificate or hospital birth record
- Social security card (if applicable)
- Verification of additional income and/or childcare costs if you answered yes to either question above
- We may also require documentation of an adoption, custody, or Foster Care.

**Signature**

I/we do hereby swear and attest that all of the information reported on this form about my household and me is true and complete. I/we understand that Home Forward is required to verify the information that I/we have reported. I/we understand that any misrepresentation of information or failure to disclose information requested may be grounds for termination of assistance and is punishable under Federal law.

**WARNING:** Section 1001 of Title 18 of the United States Code makes it a criminal offense to make willful false statements or misrepresentations to any department or agency of the United States as to any matter within its jurisdiction.

Signature of Head of Household

Date

**Remember, you must wait for approval before anyone can move in.**