



Adding an Adult to Your Household

Property Management Department

You must complete this packet **and** wait for the Home Forward's approval **before** anyone can move in!

After we receive your request, we will see if the person that you want to add meets eligibility requirements. You will then have a required appointment with property staff to complete the process.

Step 1. Tell us about yourself.

Your Name: _____

Your Social Security Number: _____

Your Phone Number: _____

Step 2. Tell us about the person you want to add.

Their Name: _____

Have they ever used another name? Yes No If yes, what? _____

Their Social Security Number: _____

Their Date of Birth: _____

What is their relationship to you? _____

Remember, you must wait for approval before anyone can move in.